



MEETING MINUTES

October 27, 2015

7:30 PM

Approved, with revisions

In Attendance: H. Harper, Chairman, B. Watts, Vice Chairman (arrived at 8:00 PM), D. Carlson, Member, W. Quinn, Member, M. Brown, Authority Administrator, Michael Knouse, ARRO Consulting, Inc.

Call to Order

H. Harper called the meeting to order at 7:40 PM. The Authority welcomed their new member, W. Quinn. He will be finishing the term of former members A. Tabasso and R. Schoenberger (temporary). The Board recognized R. Schoenberger for his outstanding service. D. Carlson suggested sending a letter to R. Schoenberger thanking him for his service. The Board unanimously agreed.

Approval of Minutes

Approval was held till the arrival of B. Watts as W. Quinn was not in attendance. D. Carlson moved to approve the minutes of the September 22, 2015 meeting as revised, B. Watts seconded. It was so moved.

Approval of Payments

Following several questions and a brief discussion, a motion was made by D. Carlson to approve the payments for October 2015 as submitted. W. Quinn seconded the motion. It was so moved. D. Carlson then moved to accept the Balance Sheet and Revenue and Expenses Reports in good faith as prepared by the Township Treasurer. W. Quinn seconded. After a few brief questions and comments by the Board, it was so moved. D. Carlson then noted an improvement to the delinquent accounts; a brief discussion on the subject

Authority Administration Reports

M. Brown noted that all treatment facilities were operating well and within their permit requirements. He noted the three reports and asked if there were any questions regarding the reports. Several brief questions followed that were answered. M. Brown provided an update on the Phase II Sewer Expansion Project and the WWTF completion. M. Brown presented Change Order No. 2 for General Construction on the Little Conestoga Pump Station and Force Main Project in the amount of \$12,889.38. D. Carlson moved to approve the change order, B. Watts seconded. It was so moved.

M. Brown introduced Scott Darling, from ReMax, who was in attendance. Mr. Darling represents a property owner, Randy Smith, along Black Horse Road who is seeking to develop

an 8.9 acre parcel within the township. Mr. Darling does not at this time have details on the development as the property is currently being marketed. The property has been limited by the lack of septic system percing capability. He also will require an easement from the Windsor Ridge HOA for a sewer extension. He was requesting a letter from the Authority suitable for presenting to the HOA to assist in garnering the easement. The Board made it clear they could not grant any approval without first seeing the proposed development. But would be willing to provide a letter notifying that capacity existed and that the Authority would support the connection of the land parcel to the sanitary sewer system contingent upon a review of the development plans. D. Carlson made a motion authorizing M. Brown to prepare a draft letter for review by the Board. B. Watts seconded. It was moved.

M. Brown then reviewed the status of the McKee/Fetters proposed development and the EDU value requested by the developer, the status of the Wawa and Acme discharge, the Frame development, the advertisement of the bids for the fence and lagoon cleaning projects and the new development on Parcel 5C in Byers Station.

D. Carlson then moved to accept the reports of the Authority Administrator as submitted. H. Harper seconded the motion. It was so moved.

Open Session

Mr. Bill Fink from Heather Hills was present to see if any additional information was available on the Phase II Sewer Expansion Project. He complimented the Authority on the level of communication provided to date.

Next Meeting Date: November 24, 2015 – 7:30 pm.

H. Harper noted the date and time of the next meeting of the Authority.

Adjournment

There being no further business to be brought before the Authority, D. Carlson moved, seconded by H. Harper to adjourn the meeting at 9:28 pm.

Respectfully submitted,

G. Matthew Brown, P.E., DEE
Authority Administrator